



Ekurhuleni Housing Company (SOC)
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 Hanover Building, Cnr Hendrick Potgieter & 7th Ave, Edenvalle
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AVDERT

BID NO: EHCDB/19/20

Issued: 25/10/2019

DESCRIPTION	CONTACT PERSON	CLOSING DATE & TIME
APPLICATIONS ARE HEREBY INVITED FROM ALL SUITABLE SERVICE PROVIDERS FOR THE INCLUSION IN EKURHULENI HOUSING COMPANY SUPPLIER DATABASE	SCM johnb@ehco.org.za / dollyp@ehco.org.za / leratom@ehco.org.za TEL: 011 825 0158	Closing Date: 19 December 2019 Time: 11:00am Address: Hanover Building Cnr Hendrick Potgieter and 7th Avenue Edenvalle 1690

Ekurhuleni Housing Company ("EHC") is a municipal entity set up in 2000. It was established to undertake the development and management of rental housing stock for low and moderate-income households in the City of Ekurhuleni. Application are hereby inviting all suitable service providers for the inclusion in Ekurhuleni Housing Company supplier database. This database will contribute to efficient administration and enhanced compliance with MFMA

RANGE OF PRODUCTS AND SERVICES REQUIRED ARE AS FOLLOW NOT LIMITED:

- Advertising and promotion (signage & branding, banners, mural, communication and marketing)
- Catering Services-Event Management.
- Human Resource (Recruitment, Training Skills and Consulting
- Information Technology (Hardware, Software, Networks, Training Software Application, Solution Maintenance).
- Furniture Suppliers
- Office Automation (fax, Photocopiers)
- Printing and Publications-Stationery Suppliers
- Professional Services (Consulting Firms e.g. Strategic Planning Business Consulting, Architectural designs, Town Planning, Forensic Audits)
- Fire Extinguisher
- Air-condition (supply and maintenance)
- Alarm systems
- Hygiene services
- Locksmith
- Stationery office basic
- Safety equipment
- vehicle maintenance service

ADMINISTRATION COMPLIANCE (MANDATORY): Response to database must be accompanied by a company profile and associated compulsory compliance documentation including the following: Failure to submit these compulsory documents will result in disqualification:

- Valid tax clearance certificate / SARS Pin no.
- Certified ID copies of Directors/Owners (not older than three months)
- Certified Company Registration Documents
- Registration with accredited Industry Regulatory Authority in terms of (where applicable) Up to date Company or Directors municipal accounts statements (Not older than three months) in case where the bidder is a lessee, a signed and certified copy of the lease agreement must be provided.
- Signed MBD forms
- CSD report
- Proof of banking - Cancelled Cheque or a valid letter from the Bank (not older than 3 months).
- BBB-EE

DOCUMENT SUBMISSION:

- The bid document are downloadable from EHC website.
- Any service provider requiring clarification on any matter, including questions relating to the specifications or tender and evaluation process must contact our supply chain department on tell: 011 825 0158 / email: johnb@ehco.org.za / dollyp@ehco.org.za / leratom@ehco.org.za
- Database application must be deposited in the tender box at EHC Reception, Block A Hanover Building Cnr Hendrick Potgieter & 7th Avenue, Edenvale by the closing date. Submission must be hand delivered in a sealed envelope stating bid description: **APPLICATIONS ARE HEREBY INVITED FROM ALL SUITABLE SERVICE PROVIDERS FOR THE INCLUSION IN EKURHULENI HOUSING COMPANY SUPPLIER DATABASE - EHCDB/19/20**

SUBMISSION MUST INCLUDE MANDATORY DOCUMENT AS STATED ABOVE IN THE DATABASE APPLICATION DOCUMENT DOWNLOADABLE ON THE EHC WEBSITE. FAILURE TO SUBMIT MANDATORY DOCUMENT WILL RESULT TO DISQUALIFICATION.

SUBMISSION OF THIS APPLICATION DOES NOT IN ANY WAY GUARANTEE ANY BUSINESS WITH EHC

SCM Manager:

Signature:  John Bopape
Date: 25/12/19