



Ekurhuleni Housing Company

Ekurhuleni Housing Company (SOC)

T: +27 (0) 11 825 0158/0151 • F: +27 (0) 86 425 5030 • E: info@edc.org.za

Hanover Building, Cnr Hendrick Potgieter & 7th Ave, Edenvale

W: www.edc.org.za

REQUEST FOR QUOTATIONS

RFQ: SHRAQS /02/2020

Issued: 10 February 2020

DESCRIPTION	CONTACT PERSON	CLOSING DATE & TIME
Project Packaging of the SHRA Quick Scan B (Technical Feasibility) and Quick Scan C (Financial Feasibility) Erf 62 Airport Park Ext 2) for submission to SHRA for Consolidated Capital Grant (CCG)	Ms Pheladi Mojapelo O11 825 0158 Pheladim@ehco.org.za	CLOSING DATE: 17 February 2020 Time: 11:00am Address: Hanover Building Cnr Hendrik Potgieter and 7 th Avenue Edenvale 1690 CLOSING TIME:11:00am

1. INTRODUCTION

The Ekurhuleni Housing Company (EHC) derives its mandate from the Ekurhuleni Metropolitan Municipality (EMM). This mandate is informed by the national housing imperatives that are outlined through the Rental Housing Act, the Social Housing Act, and the MFMA. It's Vision and Mission is underpinned by a set of values and goals that are geared towards building an organization that provides quality social and affordable rental housing and property management services to its clients within Ekurhuleni.

EHC provides and manages affordable rental housing for the lower income market as an integral part of efforts to eradicate the housing backlog in the Ekurhuleni Metropolis. The main target market comprises of home seekers whose household incomes meet the criteria for the Consolidated Capital Grant (CCG), which comprise of the restructuring capital grant and the institutional housing subsidy, which are available to beneficiaries whose total household income is between R1500 and R15000 per month.

2. PURPOSE

The EHC is looking to procure professional services to undertake the packaging of the SHRA Quick Scan B (Technical Feasibility) and Quick Scan C (Financial Feasibility) for Erf 62 Airport Park Ext 2 Social Housing Project for approval of the Consolidated Capital Grant (CCG) Funding.

3. PROJECT BACKGROUND

Erf 62, Airport Park Ext 2 is situated in the Ekurhuleni Metropolitan Municipal Area within the Germiston area. The entire Airport Park development is bound by Joubert Street on the east and a rail line next to Refinery Road on the West. The site is only accessible via End Street which terminates on the North West corner of the site.

The project is within the existing EHC Airport Park housing complex. The project is within the vicinity of a taxi rank and a proposed RBT Phase 2 route.

4. SCOPE OF WORKS

The Scope of Works and Deliverables for these objectives are outlined in the sections below:

- Complete the QSB (Technical Feasibility) template as per SHRA requirements
- Input Bill of Quantity information into the QSC (Financial Feasibility) template as per SHRA requirements
- Collate all relevant information required by the SHRA for approval of the application for CCG funding
- Submission of CCG application to SHRA for approval
- Track funding applications and ensure that amendments required by the SHRA are effected to facilitate approval of the applications.
- Report to EHC on progress.

5. DELIVERABLES

The project should inter alia achieve the following deliverables as per the SHRA requirements:

- 5.1 Technical Feasibility Model - QSB
- 5.2 Financial Feasibility Model - QSC
- 5.3 Approved CCG Application

The consultants to populate the templates to the satisfaction of the SHRA for approval of the application.

6. EVALUATION PROCESS

All bid documents will be evaluated on a three – stage process as follows:

Stage 1 – Disqualifying Administrative Compliance Requirements

Bidders will be subjected for administrative compliance check list before proceeding to a two staged evaluation process. Bidders are therefore required to submit the following documents and failure to do so will render the bin non responsive.

Bidders who do not meet the requirements below will be immediately disqualified from the bidding process: -

- 6.1 Valid tax clearance certificate / SARS Pin no.
- 6.2 Certified ID copies of Directors/Owners (not older than three months)
- 6.3 Certified Company Registration Documents
- 6.4 Registration with relevant professional bodies
- 6.5 Signed MBD forms
- 6.6 Up to date Company or Directors municipal accounts statements
(Not older than three months) in case where the bidder is a lessee, a signed and certified copy of the lease agreement must be provided.
- 6.7 CSD report

6.8 Administrative compliance:

- BBB-EE
- Proof of banking - Cancelled Cheque or a valid letter from the Bank (not older than 3 months).

Bidders must ensure that their bid document(s) is appropriately bound, otherwise it will not be considered for evaluation

Stage 2 – Functionality Evaluation

This will be based on the Evaluation Criteria for Functionality as stated in Section 6 below. Only bidders that achieved 70 points and above of the total functionality points (100pts) will proceed to stage 3 of evaluation which is Price and BBB-EE

Stage 3 – Price and BB-EE

During this stage bids will be evaluated in terms of the Preferential Procurement Policy Framework Act 5 of 2000 (PPPFA) where the 80/20 point allocation system for Price and BBB-EE will apply as follows as stipulated in the Preferential Procurement Policy Framework, Act 5 of 2000 (PPPFA):

- Price = 80 points
- BBB-EE Status = 20 points

7. FUNCTIONALITY EVALUATION CRITERIA

Functionality Evaluation Criteria	Weighting
<p>1. Company Experience in Similar projects The bidder must provide number of similar projects completed in the last five years: Please ensure that all reference letters are submitted in order to score full points.</p> <p>i. Two to three reference letters or Written Testimonials (15 points) ii. Four to five reference letter or Written Testimonials (30 points) iii. Six and above reference letter or Written Testimonials (40 points)</p>	40
<p>2. Organisational Capacity The service provider must demonstrate their CAPACITY to undertake the project. A Quantity Surveyor and an Architect/Project Manager is required for the execution of this project.</p> <p>i. The number of relevant years' experience in the industry (after professional Accreditation), specific relevant project experience [project description, role and responsibilities, project value]. Note: Points to be awarded for each discipline (i.e. 20 points for the quantity surveyor and 20 points for the architect/project manager) as follows:</p> <ul style="list-style-type: none"> • 1-5 yrs – 2 point • 6-9yrs – 5 points • 11 years & above – 10 points <p>ii. 5 points awarded for qualification</p> <ul style="list-style-type: none"> • NQF Level 4-6 – 2 point • NQF Level 7 – 5 points <p>iii. 5 point for membership with relevant professional body</p> <p>Required Supporting Evidence/ Documentation:</p> <ul style="list-style-type: none"> - Detailed CV for each discipline bid for with relevant experience, - Proposed role (or /brief job description) for this bid. - Certified academic qualification for each member of the proposed team. - Relevant Professional Registration of each team member. 	40
<p>3. Methodology/Project Execution Plan</p> <p>Outline methodology & project execution</p>	20
<p>TOTAL SCORE</p>	100
MINIMUM THRESHOLD (70/100)	
ACCEPT/REJECT	

B: In order to be accepted for further evaluation, Bidders must meet minimum requirements in respect of EACH of the above-mentioned criteria AND MUST receive a minimum total of 70 POINTS

8. PRICING INSTRUCTIONS

- The Bidders are to allocate a price for conducting the compilation of the QSB & the QSC for the project.
- Activities must be completed to the satisfaction of the client and invoiced on completion of the activity.
- The price quoted for to work may not be exceeded.
- The price quoted is deemed to include all expenses, costs, profit, and general obligations, etc, and necessary to carry out the professional services required in this appointment.
- Amounts due to the Service Provider shall be paid by the client within thirty (30) days of client receiving correct or corrected invoices.
- The client reserves the right, by giving written notice to the Consultants, to stop the progress of any particular project/stage at any time. Should the client exercise this right, the client will pay to the Consultants for work done and expenses incurred only up to the time that the notice was given.
- The EHC also reserves the right to, at any time in future, effect any changes it deems necessary to the documentation.
- EHC reserves the right not to make an appointment for this bid.

9. PRICING SCHEDULE

ACTIVITY	PRICE
COMPILATION OF QSB & QSC FOR ERF 62 AIRPORT PARK EXT 2 SOCIAL HOUSING PROJECT FOR THE APPROVAL OF THE CONSOLIDATED CAPITAL GRANT (CCG) APPLICATION	
SUB TOTAL	
VAT	
GRAND TOTAL	

10. PAYMENT

Price is inclusive of any amendments/changes to be made to the models as requested by the SHRA, until approval of the CCG Application for the project. Consultants will be expected to refine the models until approval of the application by the SHRA, as part of the appointment.

Tendered sums become payable on the following milestones:

A: Submission of the following documents to the SHRA for Airport Park Ext 2 Social Housing Projects – 60%

- Quick Scan B (Technical Feasibility)
- Quick Scan C (Financial Feasibility)

B: Approval of the application by the SHRA for Consolidated Capital Grant Subsidies – 40%

- Disputes shall be settled in good faith between parties. Should disputes not be resolved between the parties, the parties will attempt to settle through mediation.
- After completion of the documentation, all documents will become the property of EHC and copyright will reside with the EHC. No Bidder will be entitled to any repeat fees after the completion of the documentation. The EHC also reserves the right to, at any time in future, effect any changes it deems necessary to the documentation.

11. PORTFOLIO OF EVIDENCE (POE)

11.1 All invoices must include proof of work completed. 3 Hard copies and 3 electronic copies of all documents are required.

11.2 All software programmes used to share information / data must be compatible to EHC systems. All information produced, vests with EHC.

12. ENQUIRIES

All enquiries related to the scope of work must be directed to Pheladi Mojapelo at Email: Pheladim@ehco.org.za or telephonically; 011 825 0158

All prices must be VAT inclusive and include all other related costs. SCM Enquiries to be emailed to the Supply Chain Department leratom@ehco.org.za / dollyp@ehco.org.za

Submissions must be hand delivered to EHC Head Office (Block A, Hanover Building, Cnr Hendrik Potgieter Street & 7th Ave Edenvale) in a sealed envelope labelled:

Should you not hear from us within 10 working days after closing date, please consider your proposal unsuccessful.

RFQ: SHRAQS /02/2020: PROJECT PACKAGING OF THE SHRA QUICK SCAN B (TECHNICAL FEASIBILITY) AND QUICK SCAN C (FINANCIAL FEASIBILITY) FOR ERF 62 AIRPORT PARK EXT 2 SOCIAL HOUSING PROJECT FOR SUBMISSION TO SHRA FOR CONSOLIDATED CAPITAL GRANT (CCG)

MBD 4

DECLARATION OF INTEREST

- 1. No bid will be accepted from persons in the service of the state*.
- 2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.

3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name:

3.2 Identity Number:

3.3 Company Registration Number:

3.4 Tax Reference Number:

3.5 VAT Registration Number:

3.6 Are you presently in the service of the state* **YES / NO**

3.6.1 If so, furnish particulars.

.....
.....

* MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

3.7 Have you been in the service of the state for the past twelve months?

YES / NO

3.7.1 If so, furnish particulars.

.....
.....

3.8 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?

YES / NO

3.8.1 If so, furnish particulars.

.....
.....

YES / NO

3.9 Are you, aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?

3.9.1 If so, furnish particulars

3.10 Are any of the company’s directors, managers, principal shareholders or stakeholders in service of the state? **YES / NO**

3.10.1 If so, furnish particulars.

.....
.....

3.11 Are any spouse, child or parent of the company’s directors, managers, principal shareholders or stakeholders in service of the state? **YES / NO**

3.11.1 If so, furnish particulars.

.....
.....

CERTIFICATION

I, THE UNDERSIGNED (NAME)
.....

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT.

I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of Bidder

MBD 6.1**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2011**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated to exceed/not exceed R50 000 000 (all applicable taxes included) and therefore the 80 / 20 point allocation system shall be applicable.

1.3 Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contribution.

1.3.1 The maximum points for this bid are allocated as follows:

	POINTS
1.3.1.1 PRICE
1.3.1.2 B-BBEE STATUS LEVEL OF CONTRIBUTION
Total points for Price and B-BBEE must not exceed	100

1.4 Failure on the part of a bidder to fill in and/or to sign this form and submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS) or a Registered Auditor approved by the Independent Regulatory Board of Auditors (IRBA) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.5 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- 2.1 **“all applicable taxes”** includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- 2.2 **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- 2.3 **“B-BBEE status level of contributor”** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- 2.4 **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- 2.5 **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- 2.6 **“comparative price”** means the price after the factors of a non-firm price and all unconditional discounts that can be utilized have been taken into consideration;
- 2.7 **“consortium or joint venture”** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;
- 2.8 **“contract”** means the agreement that results from the acceptance of a bid by an organ of state;
- 2.9 **“EME”** means any enterprise with an annual total revenue of R5 million or less .
- 2.10 **“Firm price”** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- 2.11 **“functionality”** means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;

- 2.12 “**non-firm prices**” means all prices other than “firm” prices;
- 2.13 “**person**” includes a juristic person;
- 2.14 “**rand value**” means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- 2.15 “**sub-contract**” means the primary contractor’s assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;
- 2.16 “**total revenue**” bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the *Government Gazette* on 9 February 2007;
- 2.17 “**trust**” means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- 2.18 “**trustee**” means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

3. ADJUDICATION USING A POINT SYSTEM

- 3.1 The bidder obtaining the highest number of total points will be awarded the contract.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts;.
- 3.3 Points scored must be rounded off to the nearest 2 decimal places.
- 3.4 In the event that two or more bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.
- 3.5 However, when functionality is part of the evaluation process and two or more bids have scored equal points including equal preference points for B-BBEE, the successful bid must be the one scoring the highest score for functionality.
- 3.6 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

4. POINTS AWARDED FOR PRICE

4.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for comparative price of bid under consideration

P_t = Comparative price of bid under consideration

P_{\min} = Comparative price of lowest acceptable bid

5. Points awarded for B-BBEE Status Level of Contribution

- 5.1 In terms of Regulation 5 (2) and 6 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	8	16
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

- 5.2 Bidders who qualify as EMEs in terms of the B-BBEE Act must submit a certificate issued by an Accounting Officer as contemplated in the CCA or a Verification Agency accredited by SANAS or a Registered Auditor. Registered auditors do not need to meet the prerequisite for IRBA's approval for the purpose of conducting verification and issuing EMEs with B-BBEE Status Level Certificates.
- 5.3 Bidders other than EMEs must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.
- 5.4 A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.

- 5.5 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.
- 5.6 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialized scorecard contained in the B-BBEE Codes of Good Practice.
- 5.7 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.
- 5.8 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

6. BID DECLARATION

6.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

7. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.3.1.2 AND 5.1

7.1 B-BBEE Status Level of Contribution: =(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 5.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or an Accounting Officer as contemplated in the CCA).

8 SUB-CONTRACTING

8.1 Will any portion of the contract be sub-contracted? YES / NO (delete which is not applicable)

8.1.1 If yes, indicate:

(i) what percentage of the contract will be subcontracted?

.....%

(ii) the name of the sub-contractor?

.....

(iii) the B-BBEE status level of the sub-contractor?

.....

(iv) whether the sub-contractor is an EME? YES / NO (delete which is not applicable)

9 DECLARATION WITH REGARD TO COMPANY/FIRM

9.1 Name of firm :.....

9.2 VAT registration number :.....

9.3 Company registration number
..... :

9.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

9.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....
.....

9.6 COMPANY CLASSIFICATION

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

9.7 MUNICIPAL INFORMATION

Municipality where business is situated
.....

Registered Account Number

Stand Number

9.8 TOTAL NUMBER OF YEARS THE COMPANY/FIRM HAS BEEN IN BUSINESS?

.....

9.9 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- (i) The information furnished is true and correct;
- (ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.

- (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- (iv) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution

WITNESSES:

1.

<p>..... SIGNATURE(S) OF BIDDER(S)</p>
--

2.

DATE:.....

ADDRESS:.....

.....

.....

.....

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p>The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS
DECLARATION FORM TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE
TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder