



Ekurhuleni Housing Company

Ekurhuleni Housing Company (SOC)

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Hanover Building, Cnr Hendrick Potgieter & 7th Ave, Edenvale

W: [www.ehco.org.za](http://www.ehco.org.za)

## REQUEST FOR QUOTATIONS

RFQ NO: EHC ACC/05/2024

	CONTACT PERSON	CLOSING DATE & TIME
<b>REFURBISHMENT OF EHC ACCESS CONTROL SYSTEM -CHRIS HANI VILLAGE IN GERMISTON</b>	<b>PROPERTY-MS. MOLOKO BAHOLO</b> 011 879 8287 <a href="mailto:molokob@ehco.org.za">molokob@ehco.org.za</a>	<b>CLOSING DATE:</b> <b><u>23 / 05 / 2024 @11:00am</u></b>
Appointment of a service provider for the cctv installation, programming and access control inventory setup.	<b>SCM-MR MADIMETJA KEKANA</b> <a href="mailto:madimetjak@ehco.org.za">madimetjak@ehco.org.za</a>	<b>Address:</b> <b>Cnr Hendrick Potgieter Street &amp; 7<sup>th</sup> Avenue Edenvale</b>  <b>Compulsory Site inspection.</b> N/A

*Issued: 14/05/2024*

Quotations are hereby requested from service providers

### Preamble

Ekurhuleni Housing Company ("EHC") is a municipal entity set up in 2000. It was established to undertake the development and management of social housing and rental housing stock for low and moderate-income households in the City of Ekurhuleni.

### Overview:

Ekurhuleni Housing Company is seeking a skilled and experienced contractor to provide comprehensive CCTV installation, programming, and access control inventory setup services for our premises. The chosen contractor will be responsible for ensuring the effective installation and configuration of security systems to enhance our safety and security measures.

### Scope of Work:

#### 1. CCTV Installation:

- Installation of high-quality CCTV cameras in designated areas for optimal coverage.
- Mounting of cameras at strategic locations to capture critical areas with minimal blind spots.
- Ensuring proper wiring and connectivity to central monitoring systems.
- Integration of CCTV cameras with existing infrastructure where applicable.
- Installation of a backup power solutions, such as inventor to keep the access control system running during power outages or load shedding.

**Executive Directors:** A Mahlalutye (ACEO); T. Mkhabela (ACFO); **Non-Executive Directors:** L. Mtimde (Chairperson)

T. Hangana, F. Dikgale. D. Hlawula; \* Vacant (Company Secretary)

Reg. No. 2000/007937/07

## **2. Programming:**

- Configuration of CCTV camera settings for optimal performance, including resolution, frame rate, and motion detection.
- Programming of DVR/NVR systems for recording and storage of video footage.
- Setup of remote viewing capabilities for authorized personnel via computers.
- Testing of all programmed functionalities to ensure seamless operation.
- Ensure a cloud-based information storage system.
- Provide a back-up system to avert loadshedding.

## **3. Access Control Inventory Installation:**

- Installation of access control systems including finger readers, biometric scanners, or keypads at entry points.
- Programming and setup of access control devices to restrict unauthorized entry and monitor access activity.
- Integration with existing security systems for centralized management and monitoring.

## **4. Maintenance**

- Repair turnstiles to ensure they are in full working condition
- Replace gate motors.

## **5. Administrative**

- Load the tenant list and provide training to the relevant EHC officials.

## **6. Requirements:**

- Proven experience in CCTV installation, programming, and access control inventory setup.
- Certification or accreditation in security system installation preferred.
- Ability to work efficiently and adhere to project timelines.
- Knowledge of industry best practices and regulations regarding security system installation.
- Access to necessary equipment and tools for the job.

## **7. Timeline:**

- The project is expected to commence on 01 June 2024 and completed by 30 June 2024.
- Specific milestones and deadlines will be outlined upon agreement.

## **8. Pricing Schedule:**

Please provide a detailed breakdown of costs including labour, equipment and any additional expenses.

## **9. Proposal & Submission Requirements**

- a. Bidders should carefully examine the entire TOR; Bidders should become fully aware of the nature of the work and conditions likely to be encountered in performing the work.
- b. Proposals are to be prepared in such a way as to provide a straightforward, concise delineation of the bidders' capabilities to satisfy the requirements of this RFQ.
- c. Emphasis should be placed on: (i) conformance to the RFQ instructions; (ii) responsiveness to the RFQ requirements; and (iii) completeness and clarity of content.

## 10. Please enclose the following mandatory disqualifying documents in your RFQ:

- a. Company profile.
- b. Signed MBD Forms( Attached on website with advert)
- c. Response to RFQ.
- d. Valid Original SARS Tax Clearance Certificate/ pin.
- e. Up to date municipal account/statement for both the company (not older than 3 months). In case where a bidder is a lessee, a certified copy of a valid lease agreement must be supplied.
- f. Company Registration Documents.
- g. Certified Directors ID copy.
- h. CSD Report (not older than 3 months)

## 11. Administrative Compliance

- Stamped Bank Letter (not older than three months)
- Pricing schedule with company letter head

## 12. Pricing Schedule

Please provide a detailed breakdown of costs including labour, equipment and any additional expenses.

## 13. Evaluation in terms of Preferential Procurement Regulations:

This bid will be evaluated and adjudicated according to the 80/20 preference point system, in terms of which a maximum of 80 points will be awarded for price and 20 points will be awarded for specific goals.

80/20 Preference Point Components		Points
Price	Price	80
Specific goals	As per the PPPFA:Regulations 2022 amended	20
<b>Total</b>		<b>100</b>

Specific goal points will be allocated as follows:

Bidders residing in the Ekurhuleni Municipality region: 10 points.

Bidders with at least 50% women ownership: 3 points.

Bidders with disability: 2 points

Bidders with at least 50% black ownership: 5 points.

**Bidders must complete the attached MBD6 form to claim specific goals points.**

Should you not hear from us within 7 working days after closing date, please consider your proposal unsuccessful.

**All prices must be VAT inclusive and include all other related costs.**

Submissions must be hand delivered to EHC head office (at Hanover Building, Cnr Hendrik Potgieter Street & 7<sup>th</sup> Ave Edenvale.) in a sealed envelope marked RFQ: EHC ACC/05/2024 **(IN A RED TENDER BOX BY THE RECEPTION)**