



Ekurhuleni Housing Company

Ekurhuleni Housing Company (SOC)

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Hanover Building, Cnr Hendrick Potgieter &amp; 7th Ave, Edenvale

W: [www.edc.org.za](http://www.edc.org.za)**TENDER AVDERT****BID NO: EHCASSETS/2024****Issued: 12/06/2024**

DESCRIPTION	CONTACT PERSON	CLOSING DATE & TIME
REQUEST TO INVITE AUCTIONERS TO SUBMIT PROSOSAL FOR EXPRESSION OF INTREST FOR DISPOSAL OF UNSERVICEABLE AND OBSOLETE VEHICLE, COMPUTER EQUIPMENT, FURNITURE, AND SCRAPPED ITEMS AT EKURHULENI HOUSING COMPANY RFQ NO:EHCASSETS/2024	<b>TECHNICAL:</b> <b>BHEKI SHONGWE</b> <a href="mailto:bhekis@ehco.org.za">bhekis@ehco.org.za</a> <b>TELL:011 825 0158</b> <b>THANDO MKHABELA</b> <a href="mailto:thandom@ehco.org.za">thandom@ehco.org.za</a> <b>SCM:</b> <b>Dolly Phatlane</b> <a href="mailto:dollyp@ehco.org.za">dollyp@ehco.org.za</a>	<b>Closing Date: 20 June 2024</b> <b>Time:11:00am</b> <b>Address: Handover Building</b> <b>Cnr Hendrik Potgitier and 7<sup>th</sup></b> <b>Avenue Edenvale</b> <b>1690</b> <b>Compulsory Site Inspection</b> <b>Time:11:00</b> <b>Date: 17 June 2024</b> <b>Venue: Hanover Building Cnr</b> <b>Hendrick Potgitier and 7th</b> <b>Avenue Edenvale 1690</b>

Quotations are hereby requested from service providers

**PREAMBLE**

Ekurhuleni Housing Company ("EHC") is a municipal entity set up in 2000. It was established to undertake the development and management of rental housing stock for low and moderate-income households in the City of Ekurhuleni.

**BACKGROUND**

Appointment of capable and experienced auctioneer to conduct public auction to dispose of unserviceable and obsolete vehicle, computer equipment, furniture and scrapped items either separately or collectively.

EVALUATION CRITERIA	MINIMUM REQUIREMENTS
Staffing profile	<b>Auctioneer (Employee) x1</b> <ul style="list-style-type: none"> <li>01 years' experience in conducting an auction.</li> </ul>
Financial Ability (Ability to Deliver) – previous annual turnover or any other proof of financial ability is limited to proof of financial ability from an accredited financial institution (registered in South Africa).	<ul style="list-style-type: none"> <li>R 50 000</li> </ul>

<b>Relevant previous Company Experience – Completed Project</b>	<ul style="list-style-type: none"> <li>One (01) contactable reference where auctioneer has conducted an auction.</li> </ul>
<b>Company Membership</b>	<ul style="list-style-type: none"> <li>The auctioneer must be a member of the South African Institute of Auctioneers (SAIA) or South African Professional Auctioneers Association (SAPAA).</li> </ul>

### **REQUIRED DOCUMENTS:**

#### **BIDDERS MUST SUBMIT THE FOLLOWING DOCUMENTS WITH THE BID:**

##### **Auctioneer (Employee) with:**

- CV demonstrating 1 Years' experience in Conducting Auction.

##### **Company Experience and Registration:**

- A signed copy of a reference letter with contactable reference(s) where auctioneer has conducted an auction.
- A valid membership of South African Institute of Auctioneers (SAIA) or South African Professional Auctioneers Association (SAPAA).

**NB! Failure to submit the above-mentioned documents will result in disqualification.**

### **SPECIFIC GOAL REQUIREMENTS**

#### **Points awarded for Specific Goal/s**

In terms of Regulation 4 (1) and 5 (1) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the Specific Goal/s in accordance with the table below:

<b>No</b>	<b>SPECIFIC GOAL REQUIREMENT</b>	<b>POINTS ALLOCTAED</b>
1	Historically Disadvantaged Individual(HDI)	10 <i>pts</i>
2	Bidders with at least 50% women ownership	3 <i>pts</i>
3	Job Creation	3 <i>pts</i>
4	Within Ekurhuleni	2 <i>pts</i>
5	Disability	2 <i>pts</i>

### **DISQUALIFYING CRITERIA**

The bidders who do not meet the requirements below will be immediately disqualified from the bidding process;

- Response document/proposal / tender document
- Certified ID copies of all directors. (not older than three months)
- Company registration documents (CIPC).
- Completed and signed municipal bidding forms (MBD forms).

- Certified B-BBEE Certificate from an approved verification agency. (We are not dealing with pricing)
- Valid Tax clearance certificate (TCC)/ SARS Pin no.
- Up to date central supplier's database (CSD) report not older than two months
- Up to date Company or Directors municipal accounts statements (not older than three months) in case where the bidder is a lessee, a signed and certified copy of the lease agreement must be provided together with the accounts statement.
- Central supplier's database (CSD) report
- Proof of banking - Cancelled Cheque or a valid letter from the Bank (not older than 3 months).

**NB: Full bid specification document and MBD forms are downloadable from the EHC website.**

The bids will be evaluated on functionality. The evaluation official(s) will allocate points in respect of functionality according to the criteria set. Bids scoring less than 80 points in respect of functionality will be disqualified and not advance to the second stage of pricing BBEE scoring.

**Submission must be hand delivered to EHC head office (at Hanover Building, Cnr. Hendrik Potgieter Street and 7<sup>th</sup> Ave Edenvale) in a sealed envelope stating bid no: EHCASSETS/2024. Late submissions will be rejected.**

Enquiries to be emailed to Bheki Shongwe. [bhekis@ehco.org.za](mailto:bhekis@ehco.org.za) for Technical and SCM to Dolly Phatlane [dollyp@ehco.org.za](mailto:dollyp@ehco.org.za)