



Germiston Phase II Housing Company(PTY) Ltd.

Known as **Ekurhuleni** Housing Company
(2000/007937/07)
("the company")

Chris Hani Village, Cnr Victoria Street & Linton Jones Street, Germiston
Tel: 011 825 0158 | Email: info@echo.org.za | Website: ww.echo.org.za

ADVERT

SUPPLIER DATABASE INVITATION: REF NO: EHC/SD/2025

Issued: 23/07/2025

	CONTACT PERSON	CLOSING DATE & TIME
APPLICATIONS ARE HEREBY INVITED FROM SUITABLE SERVICE PROVIDERS FOR INCLUSION IN THE EKURHULENI HOUSING COMPANY SUPPLIER DATABASE	<p>Technical Queries: Dolly Phatlane Madimetja Kekana Department</p> <p>Supply Chain Management</p> <p>SCM Enquiries: dollyp@ehco.org.za madimetjak@ehco.org.za</p>	<p>CLOSING DATE: 01 SEPTEMBER 2025</p> <p>CLOSING TIME: 11h00 am</p> <p>Delivery Address: Angus Street and Victoria Street Germiston (next to Fire Station)</p>

1. PREAMBLE

Ekurhuleni Housing Company ("EHC") is a Municipal Entity set up in 2000. It was established to undertake the development and management of rental housing stock for low and moderate-income households in the City of Ekurhuleni.

2. SCOPE OF WORK

The Entity is hereby inviting all suitable service providers for inclusion in Ekurhuleni Housing Company supplier database. This database will contribute to efficient administration and enhance compliance with MFMA.

Range of products and services required are as follows and not limited to:

- Advertising communication, mural, banners branding, & marketing)
- Catering Services
- Technology Information Software, (Hardware, Training Networks, Application, Software maintenance solution
- Human Resources & Training (Recruitment, Consulting, Training etc.)
- Office Furniture suppliers

Non-Executive Directors: L. Mtimde (Chairperson) T. Hangana, F. Dikgale. D. Hlawula

Executive Directors: Z. Nkamana (CEO); N. Ndimande (CFO)

*Z. Malinga (Company Secretary)

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- Office automation
- Printing and publication
- Travelling, conference and accommodation services
- Professional (Consulting Services Strategic E.g. Firms Business Planning Consulting, Architectural town designs, Forensic Planning, Audits)
- Fire extinguisher (supply and maintenance)
- Air-condition (supply and maintenance)
- Supply Alarm systems services (access control services)
- Hygiene
- Locksmith
- Office Stationery
- Personal protective equipment (PPE)
- Vehicle maintenance services
- Maintenance spares (supply and delivery)
- Towing services
- Repairs and maintenance
- Access control
- Security services
- Consulting Engineers, Town Planners, Architects, Land and Quantity Surveyors, Environment Consultants, Occupational Health and safety Specialists, Geologist, etc
- Building Contractors
- Social Facilitators
- Property Administrators
- Other property management related services

NB: PLEASE ENCLOSE THE FOLLOWING ADMINISTRATIVE COMPLIANCE DOCUMENTS IN YOUR SUBMISSION:

- Signed MBD Forms.
- CSD Report not older than two weeks.
- Valid Tax Pin
- Certified Director's ID copy. (Not older than three months)
- CK
- Up to date municipal account/statement for the company (not in arrears for more than 90 days). In case where a bidder is a lessee, a valid original or certified copy of a lease agreement must be supplied
- Valid BBBEE/affidavit
- Bank letter not older than three months (must match CSD bank account)
- Up to date municipal account/statement for the company and all its directors (not in arrears for more than 90 days). In a case where a bidder is a lessee, a valid original or certified copy of a lease agreement must be supplied.
- Registration with accredited Industry Regulatory Authority (where applicable)

3. DOCUMENTS SUBMISSION

- Supplier Registration Documents are downloadable from EHC website www.ehco.org.za

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- Any service provider requiring clarification from any matter including questions relating to specification and evaluation process may contact supply chain department on email dollyp@ehco.org.za and madimetjak@ehco.org.za
- Database application must be deposited in a red tender box at Angus and Victoria Street Germiston 1400 (Chris Hani Village complex, next to fire station), stating the REF no and description of the bid.

NB: Bidders must complete all attached MBD forms.

Submissions must be hand delivered to EHC head office (at Angus and Victoria Street Germiston next to Fire Station) in a sealed envelope stating **REF NO EHC/SD/2025: IN A RED TENDER BOX BY THE RECEPTION. PLEASE SIGN SUBMISSION REGISTER**

The entity reserves its following rights:

- To award the bid in part or in full,
- Not to make any award in this bid or accept any bids submitted,
- Request further technical information from any bidder after the closing date,
- Verify information and documentation of the bidder(s),
- Not to accept any of the bids submitted,
- To withdraw or amend any of the bid conditions by notice in writing to all bidders before closing of the bid and post-award, and
- If an incorrect award has been made to remedy the matter in any lawful manner it may deem fit.

Proposals are subject to the Standard Conditions of Tender and the Supply Chain Management Policy of EHC

The entity reserves the right to negotiate with the shortlisted bidder prior to the award and with the successful bidder post award. The terms and conditions for negotiations will be communicated to the shortlisted bidder prior to the invitation to negotiations. This phase is meant

5

to ensure value for money is achieved through the measure of quality that will assess the monetary cost of the items or services against the quality and or benefits of that item or services.

The entity reserves the right to conduct due diligence during the evaluation phases, before the final award, or at any time during the contract period and this may include pre-announced/ nonannounced site visits. During the due diligence process, the information submitted by the bidder will be verified and any misrepresentation thereof may disqualify the bid in whole or in part.





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