



Germiston Phase II Housing Company(PTY) Ltd.

Known as **Ekurhuleni** Housing Company
(2000/007937/07)
("the company")

Chris Hani Village, Cnr Victoria Street & Linton Jones Street, Germiston
Tel: 010 101 4675 | Email: Info@ehco.org.za | Website: www.ehco.org.za

RE-ADVERT REQUEST FOR QUOTATION ADVERT

Issued:24/03/2026

RFQ NO: EHCCJT/03/2026

DESCRIPTION	CONTACT PERSON	CLOSING DATE & TIME
SUPPLY CARPENTRY & JOINERY TRADE SERVICES FOR EHC COMPLEXES RFQ NO: EHCCJT/03/2026	<p>Technical Queries: Xolile Mbatha/James Abrahams Department Facility Department xolilem@ehco.org.za/ jamesa@ehco.org.za</p> <p>SCM Enquiries: dolyp@ehco.org.za thozamad@ehco.org.za patriciam@ehco.org.za</p>	<p>CLOSING DATE: 31 MARCH 2026</p> <p>CLOSING TIME: 11h00 am</p> <p>Delivery Address: Corner Victoria Street and Linton Jones Street, Germiston (next to Fire Station)</p>

Quotations are hereby requested from service providers.

1. PREAMBLE

Ekurhuleni Housing Company ("EHC") is a Municipal Entity set up in 2000. It was established to undertake the development and management of rental housing stock for low and moderate-income households in the City of Ekurhuleni.

2. SCOPE OF WORK

The successful bidder will be required to provide general carpentry maintenance, repairs, and installations across EHC-managed properties on an as-needed (ad-hoc) basis. Responsibilities include, but are not limited to:

Site Preparation

- Conduct site inspection and measurements.
- Remove existing cupboards, countertops, and fittings (where applicable).
- Prepare walls, floors, and plumbing/electrical points for new installation.

Non-Executive Directors: L Mtinde (Chairperson); T. Hangana; F. Dikgale; D. Hlawula

Executive Directors: Z. Nkamana (CEO); C. Segage (CFO)

Company Secretary (Vacant)

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Delivery and Handling

- Transport cupboards and accessories to site.
- Safely offload, store, and protect materials until installation.

Installation

- Assemble cupboards according to manufacturer's specifications.
- Secure wall-mounted and floor-standing units in designated positions.
- Install doors, drawers, shelves, and fittings.
- Install sink of new sink, including all plumbing
- Fit countertops, handles, hinges, and accessories.

Plumbing and Electrical Adjustments

- Connect sinks, taps, and plumbing fixtures if included.
- Adjust electrical outlets, lighting, or appliances to align with cupboard layout.

Finishing

- Seal joints, edges, and gaps for a neat finish.
- Apply touch-up paint or sealant where required.
- Ensure alignment, levelling, and smooth operation of doors/drawers.

Quality Assurance

- Inspect installation for compliance with specifications.
- Test functionality of cupboards, drawers, and fittings.
- Obtain client approval before handover

Handover

- Provide maintenance guidelines.
- Clear site of debris and packaging.
- Deliver completion report and sign-off.

3. Stage 1. MANDATORY DISQUALIFYING CRITERIA

- Late submissions will not be accepted.
- Bidder must sign submission register.
- Financial capability. Submit latest 3 months bank statements reflecting a positive cash flow or access to short-term finance (e.g. overdraft facility) confirming the bidder's ability to deliver the project.
- Completed pricing schedule.
- Active CIDB status with grading of 1GB or Higher
- Bidders must ensure that they sign the submission register(s) with the correct description and RFQ number. Failure to do so will result in automatic disqualification.
- References: A minimum of three (3) written references must be provided from previous or current clients, specifically relating to pavement or general building works

4. Stage 2. ADMINISTRATIVE COMPULSORY COMPLIANCE DOCUMENTS IN YOUR RFQ:

- Certified Director's ID copy. (Not older than three months from the closing date)
- Proof of CIPC registration (Please also enclose a document indicating the Directors' full names and ID numbers)
- Up to date municipal account/statement for the company (not in arrears for more than 90 days). In case a bidder is a lessee, a valid original or certified copy of a lease agreement must be supplied.
- Company pricing with letter head
- Valid BBBEE/affidavit (failure to comply bidder will forfeit points allocations of specific goal (80/20 specific goals points allocations as per threshold)
- Bank letter not older than three months
- Respond to RFQ. (RQF document)
- Signed MBD Forms
- Valid Tax Pin
- CSD report

5. PRICING SCHEDULE

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	Prices to include, all costs and sundries				
1	SUPPLY AND INSTALL 1330mm x 920mm HIGH BALSAR KITCHEN CUPBOARDS BOTTOMS WITH 3 DOORS AND 2 DRAWERS WITH HARDWARE AND BLACK GRANITE TOP HANGED CABINET BASE	No	61		
2	SUPPLY AND INSTALL 900mm BALSAR KITCHEN CUPBOARDS UPPERS WITH TWO DOOR	No	20		
3	SINGLE KITCHEN SINK	No	11		
4	Plumbing and connection of waste and water pipes from the opposite side of the installation: <ul style="list-style-type: none"> • Cutting through walls and tiles to accommodate pipe routing, including reinstating and replacement of affected tiles to original finish • Connection of hot and cold-water supply from geyser located above cupboards, with proper alignment and secure fittings • Connect waste pipe to the nearest drain, ensuring proper gradient and watertight joints. 	No	1		
5	Remove existing cupboards, countertops, and fittings	Item	Item		
	CONTINGENCY @10% OF TOTAL PRICE	Item	Item		
	Sub-total				
	VAT				
	TOTAL				

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NB: Service providers are required to include the contingency amount in their bid price. However, the use of these funds will be directed solely by EHC.

PLEASE NOTE: THE EHC WILL NOT BE HELD RESPONSIBLE FOR UNDERPRICING DUE TO MISINTERPRETATION OF THE SPECIFICATION.

All prices must be VAT inclusive and include all other related costs. Enquiries to be emailed to the supply chain Department dollyp@ehco.org.za; thozamad@ehco.org.za.
patriciam@ehco.org.za; scminterns@ehco.org.za

PROPOSAL & SUBMISSION REQUIREMENTS

- a. Bidders should carefully examine the entire TOR; Bidders should become fully aware of the nature of the work and conditions likely to be encountered in performing the work.
- b. Proposals are to be prepared in such a way as to provide a straightforward, concise delineation of the bidders’ capabilities to satisfy the requirements of this RFQ.
- c. Emphasis should be placed on: (I) conformance to the RFQ instructions; (ii) responsiveness to the RFQ requirements; and (iii) completeness and clarity of content.

6. Stage 3. EVALUATION IN TERMS OF PPPFA REGULATIONS 2022 (AS AMENDED):

This bid will be evaluated and adjudicated according to the 80/20 preference point system, in terms of which a maximum of 80 points will be awarded for price and 20 points will be awarded for specific goals

80/20 Preference Point Components		Points
PRICE		80
SPECIFIC GOALS		20
Bidder HDI (5pts)		5
Woman (3 pts)		3
Disability (2pts)		2
Youth (2pts)		2
Within Ekurhuleni (8pts)		8
Total		100

NB: Bidders must complete all attached MBD forms.

Should you not hear from us within 10 working days after closing date, please consider your proposal unsuccessful.

All prices must be VAT inclusive and include all other related costs.

Submissions must be hand delivered to EHC head office (Cnr Linton Jones Street and Victoria Street Germiston next to Fire Station) in a sealed envelope stating **RFQ NO: EHCCJT/03/2026 IN A RED TENDER BOX BY THE RECEPTION. PLEASE SIGN SUBMISSION REGISTER.**

The entity reserves its following rights:

- To award the bid in part or in full,
- Not to make any award in this bid or accept any bids submitted,
- Request further technical information from any bidder after the closing date,
- Verify information and documentation of the bidder(s),
- Not to accept any of the bids submitted,
- To withdraw or amend any of the bid conditions by notice in writing to all bidders before closing of the bid and post-award, and If an incorrect award has been made to remedy the matter in any lawful manner it may deem fit.
- Termination the employer may give notice of intention to terminate this agreement where the contractor has failed to:
 - proceed with the work,
 - comply timeously with a contract instruction,
 - Remedy a specified default within such period the employer may forthwith give notice to the contractor of termination of this agreement

Proposals are subject to the Standard Conditions of Tender and the Supply Chain Management Policy of EHC

The entity reserves the right to negotiate with the shortlisted bidder prior to the award and with the successful bidder post award. The terms and conditions for negotiations will be communicated to the shortlisted bidder prior to the invitation to negotiations. This phase is meant to ensure value for money is achieved through the measure of quality that will assess the monetary cost of the items or services against the quality and or benefits of that item or services.

The entity reserves the right to conduct due diligence during the evaluation phases, before the final award, or at any time during the contract period and this may include pre-announced/ no announced site visits. During the due diligence process, the information submitted by the bidder will be verified and any misrepresentation thereof may disqualify the bid in whole or in part.

Kindly note that by submitting your documents in our Supply Chain Management processes, you acknowledge that Ekurhuleni Housing Company may process your personal information in terms of the Protection of Personal Information Act No. 4 of 2013 (POPIA).

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